

## ASSOCIATION OF WASHINGTON CITIES

### RMSA Board of Directors Meeting Minutes Wednesday, April 23, 2025 Seattle Airport Marriott and Online Meeting with Phone Access 10:00 am

#### **Present:**

##### **Directors:**

President Julie Struck, Mayor, South Bend  
Vice President Micki Harnois, Councilmember, Rockford  
Rob Putaansuu, Mayor, Port Orchard  
Mike Reuter, Mayor, Kalama  
Dee Roberts, Mayor, Raymond  
Matthew Schuh, Councilmember, Bridgeport, *departed at 1 pm*  
Stefany Smith, Mayor, Springdale  
Brenda Martinez, RMSA Operating Committee Chair

##### **Staff:**

Deanna Dawson, CEO  
Alicia Seegers Martinelli, Deputy CEO/COO  
Gene Emmans, CFO  
Carol Wilmes, Director, Member Pooling Programs  
Andrea Luper, RMSA Program Director  
Anthony Vasquez, Senior Claims Coordinator  
Henry Dietz, Risk Manager  
Shaylee Dipo, Membership Coordinator  
Kayla Guenther, Membership Coordinator  
Betsy Hildreth, Recording Secretary

##### **Guests:**

Mitch Henke, GPA  
Charles H. "Skip" Houser III, RMSA General Counsel  
Matt Shockley, PricewaterhouseCoopers  
Margot Cotter, KBM

#### *1. Call to Order, Welcome, and Introductions*

##### **1.1 Welcome, introductions, opening remarks**

President Julie Struck called the meeting to order at 10 am. A quorum was established. Introductions followed.

##### **1.2 Call for Public Comment**

Pursuant to the Open Public Meetings Act RCW 42.30.240, the AWC RMSA Board of Directors invited public comment on the agenda items presented.

There was no public comment.

#### *2. CEO Report*

**2.1 CEO Meeting Overview**

Ms. Dawson gave an overview of the meeting.

*3. Approval of Minutes*

**3.1 December 11, 2024 Board Meeting Minutes**

The Board reviewed the December 11, 2024, meeting minutes.

**Motion:**

Motion by Rob Putaansuu to approve the December 11, 2024, AWC RMSA Board of Directors meeting minutes, second by Dee Roberts; motion carried.

*4. Financials*

**4.1 Quarter 4 2024 Financial Report**

Mr. Emmans reviewed the 2024 unaudited fourth quarter report for the period ending December 31, 2024.

**4.2 GPA Investment Portfolio Presentation**

Mitch Henke of Government Portfolio Advisors (GPA) updated the Board on market conditions, RMSA's current investment portfolio, and 2025 investment strategies.

**4.3 Annual Review of Investment Policy**

In accordance with AWC RMSA's Investment Policy, the RMSA Board of Directors is to review the investment policy annually.

Staff and GPA had no recommended changes for 2025.

**4.4 Year-End 2024 Actuarial Report**

Matt Schockley of PricewaterhouseCoopers (PwC) presented the actuarial review of the Pool's self-funded property and liability program.

*5. Administration*

**5.1 Strategic Plan Update**

Ms. Luper provided an update on RMSA's 2024-2026 Strategic Workplan including the past year's accomplishments and objectives planned for completion in the upcoming year.

President Struck called for a recess at 12 pm. The meeting was reconvened at 12:30 pm.

**5.2 New Membership Application**

Ms. Dipo outlined proposed changes to the RMSA membership application for the Board's consideration.

**Motion:**

Motion by Rob Putaansuu to approve the new membership application, as presented with the addition of language to attest to the accuracy of the information provided, second by Dee Roberts; motion carried.

*6. Membership*

**6.1 Membership Report**

Ms. Dipo gave an update on the AWC RMSA membership services.

## **6.2 Loss Control Report**

Mr. Dietz gave the loss control report.

## *7. Other Business*

### **7.1 2025 Governance Meetings Schedule**

The 2025 Board, Operating Committee, and Annual Meeting schedule were provided in the agenda packet.

### **7.2 2025 Board and Operating Committee Fiduciary Training Opportunities**

The 2025 Fiduciary Training opportunities available were provided in the agenda packet.

## *8. Executive Session*

### **8.1 Executive session pursuant to RCW 42.30.110(i)**

Before entering Executive Session, President Struck asked that any of the individuals identified as participating in this Executive Session ensure that no other individuals were in their offices or on the line and if so, those individuals must now exit and leave the room/area. Anyone needing additional time for others present to leave, were asked to speak up and advise further. Confirming only invited participants were on the call or in the room, President Struck moved to Executive Session.

President Struck adjourned to Executive Session to discuss current and potential litigation, per RCW 42.30.110(i), for a period of 30 minutes at 1:20 pm. President Struck announced the names of individuals remaining in executive session in addition to Board members: Skip Houser, AWC RMSA general counsel; Deanna Dawson, AWC CEO; Gene Emmans, AWC CFO; Alicia Seegers Martinelli, Deputy CEO/COO; Carol Wilmes, AWC Director of Member Pooling Programs; Andrea Luper, RMSA Program Director; Anthony Vasquez, RMSA Senior Claims Coordinator; Betsy Hildreth, AWC Recording Secretary.

President Struck extended executive session an additional ten minutes at 1:50 pm.

No members of the public were in person or online to notify.

President Struck extended executive session an additional five minutes at 2 pm.

No members of the public were in person or online to notify.

President Struck extended executive session an additional five minutes at 2:05 pm.

President Struck adjourned executive session at 2:10 pm and returned to open session. No members of the public were in the virtual or physical waiting room to rejoin the regular session.

No action was taken during executive session.

## *9. Adjournment*

### **9.1 Adjourn**

#### **Motion:**

Motion by Rob Putaansuu to authorize the settlement authority amount proposed by staff in executive session, second by Dee Roberts; motion carried.

President Struck adjourned the meeting at 2:12 pm.

The foregoing minutes were approved by the Board of Directors on 6/25/2025.  
Date

Signed by:

*Julie Struck*

160A89A94BE4488

President

ATTEST:

DocuSigned by:

*Betsy Hildreth*

1380951468B04E9

Recording Secretary