

**ASSOCIATION OF WASHINGTON CITIES
EMPLOYEE BENEFIT TRUST
HEALTH CARE PROGRAM**

**Meeting Minutes
Thursday, April 27, 2023
Cedarbrook Lodge, SeaTac and Online
9:00 am**

Present:

Chair & Southeast Region Trustee, Glenn Johnson, Mayor, Pullman
Vice Chair & Northeast Region Trustee, Paul Schmidt, Councilmember, Cheney
Northwest Region Trustee, Julie Struck, Mayor, South Bend
Southwest Region Trustee, Jennifer Jensen, Councilmember, Ruston
AWC Trustee, Josh Penner, Mayor, Orting
AWC Trustee, Wendy Weiker, Councilmember, Mercer Island, *arrived at 9:44 am*
EBAC Chair, Emily Schuh, Administrative Services Director, Anacortes
EBAC Vice-Chair, Jennifer Gorsuch, Administrative Services Director, Camas

Staff Present:

Deanna Dawson, CEO
Gene Emmans, CFO
Carol Wilmes, Director, Member Pooling Programs
Beverly Lakey, Program Director
Harizon Odembo, Employee Benefits Manager
Laurell Kaiser, Health Promotion Supervisor
Terri Luther, Marketing and Field Service Manager
Bobbi Fox, Employee Benefits Analyst
Betsy Hildreth, Executive Assistant/Recording Secretary
Amy Davis, Government Relations Assistant

Others:

Mike Berry, Nicole Persson, Aon
Kiran Griffith, Perkins Coie
Jake Kalina, RVK

1. Call to Order, Welcome, and Introductions

1.1 Welcome, introductions and opening remarks

Vice Chair Paul Schmidt called the meeting to order at 9 am. A quorum was established. Introductions followed.

2. CEO Report

2.1 Meeting Overview

Ms. Dawson provided an overview of the meeting.

3. *Governance/Administration/Operations*

3.1 Open Public Meeting Act: Call for Public Comment

In accordance with the Open Public Meetings Act RCW 42.30, the AWC Trust Health Care Program Board of Trustees invited public comment.

There was no public comment.

3.2 December 7, 2022 Health Care Program Board Meeting Minutes

The Board reviewed the minutes of the December 7, 2022 Health Care Program Board of Trustees meeting.

Motion:

Motion by Jennifer Jensen to approve the December 7, 2022 Health Care Program Board of Trustees meeting minutes, second by Emily Schuh; motion carried.

3.3 RFP Process/Schedule and Claims Audit Interview Update

Ms. Fox reviewed the Request for Proposals procedure and schedule. Proposals for the current medical claims audit have been received and interviews occurred April 14 and 17. The claims audit contract will be awarded to Aon.

4. *Financial Reports*

4.1 Trust Health Care Program Investment Report

Jake Kalina of RVK gave an overview of Health Care Program's investment performance through February 28, 2023, and a market update as of April 7, 2023.

4.2 Trust Health Care Program Year-End 2022 Financial Report, State Auditor's Office Accountability Audit, Annual Financial Audit Status

Mr. Emmans presented the Health Care Program year-end 2022 unaudited financial report and updated the Board on the status of the 2022 Financial Audit being conducted by Moss Adams.

The final State Auditor's Office Accountability Audit Report for the Health Care Program, for the period of January 1, 2019 through December 31, 2021 was included in the packet.

5. *Benefit Experience, Trend and Plan Design*

5.1 Trust Health Care Program Enrollment/Trend/Experience Reports

Mike Berry and Nicole Persson of Aon reviewed the 2023 year-to-date claims experienced and enrollment data, including 2022 appeals information.

5.2 Plan Considerations/Education

Staff and Mr. Berry presented educational information related to trends in virtual care, including programming to address weight reduction/musculoskeletal conditions.

Staff noted that this presentation was shared with EBAC at its March meeting, and they supported further research on this and similar benefit options for the 2024 renewal.

6. *Other Business*

6.1 **2023 Health Care Program Meeting Schedule, 2024 Fiduciary Training**

Ms. Lakey reviewed the 2023 Health Care Program Board meeting schedule and fiduciary training opportunities with the Board.

7. *Meeting Adjournment*

7.1 **Adjourn**

Vice Chair Schmidt adjourned the meeting at 10:22 am.

The foregoing minutes were approved by the Board of Trustees on 9/27/2023.
Date

DocuSigned by:

Glenn A Johnson

CB4C48C9D3DA428...

Chair

ATTEST:

DocuSigned by:

Betsy Hildreth

1380951468B04E9

Recording Secretary